



Generation Curriculum Design Manager (3 months contract)

ARE YOU OUR MATCH?

Generation Thailand is not the typical not-for-profit organization that you could imagine. Instead, we're a global and fast-growing start-up that doesn't only solve problems but also drive system changes in the education to employment space. We are a team of passionate individuals coming from different backgrounds and professions, from commercial to education and non-profit sectors. "Better our Best" is our value that brings us all together. Working at Generation is more than just a job: it is an opportunity to drive social impact globally. If you are open-minded, agile and want to drive changes at a deeper systemic level, this is the place that feels like home.

POSITION OVERVIEW

The Curriculum Design Manager is a great fit for a project manager and instructional designer who loves to lead teams and provide feedback, has a deep knowledge of adult learning and design best practices, and is interested in doing innovative design work for a growing global organization that is taking its work to scale. This role is a limited, project-based engagement, and ideally, the Contract Design Manager will work full-time for the duration of the design process (~3 months). Under the guidance and review of the Global C&I Lead, the Design Manager supports the conduct of activity mapping, develops high-level curriculum planning materials (e.g. performance goals, scope and sequence, schedule), gathers stakeholder feedback and employer input and revises and customizes programs accordingly. With oversight from a Global C&I Lead, the Design Manager will also design key sessions, manage external contractors in the writing of session plans and develop resources needed for program design.

Curriculum Design Manager will report to the Curriculum Training & Learning Product Manager/Lead or CEO and will work in collaboration with the Global C&I team, local C&I and program team, part-time curriculum designers, and other relevant stakeholders.

Type of employment: 3-month Contract (~February-May 2025), with the possibility to extend based on performance and the organization's needs.

Working Environment: This position is based in Bangkok, Thailand. Working arrangement is flexible. Work can be remote (some travel for activity mapping and onsite meeting with the team might be required but will be communicated beforehand).

Start Date: As soon as possible

This position is not eligible for visa sponsorship.

Interested candidates should apply and submit a motivational letter, comprehensive CV, expected salary and details of at least 2 referees to nitchakan.promla@generation.org with cc. to contact-th@generation.org

TO BE SUCCESSFUL YOU'LL NEED:

Qualifications and required Experience :

- 3+ years curriculum development experience, for adult audiences (ages 18+), ideally with experience in vocational education / workforce skills development and training
- 1-2 years experience managing curriculum development projects in a fast-paced environment
- Ideal candidate has knowledge of best practices and current trends in adult learning, and/or experience with highly technical, online and blended learning programs
- Graduate in any field with strong academic track record
- Fluency in spoken and written in both Thai and English
- Experience collaborating virtually (i.e. Zoom, conference calls, Google Docs)
- Familiarity with principles of online learning and experience designing digital instructional materials
- Experience designing instructional materials for populations from different countries
- Strong time management and organizational skills required
- Comfortable working with teams across different time zones

Mindsets and Capabilities

- **Professionalism:** Excellent, self-motivated organizational and communication skills, attention to detail, and ability to meet deadlines
- **Strong Communication:** Ability to adapt to different communicative styles while working with a variety of stakeholders and provide feedback in an honest, open, transparent, and supportive way
- **Growth Mindset:** willingness to learn and desire to take on and grow with the organization
- **Interpersonal Skills:** Strong relationship building skills to motivate learners in an online setting, a strong desire to coach, and the ability to be a team player
- **Adaptability:** Ability to adjust at a moment's notice and utilise data and other information to change your approach to meet the needs of your team

- **Problem Solving:** Ability to quickly problem solve challenges, especially technical issues, along with a desire to pursue additional learning to improve your performance and industry knowledge

WHAT YOU'LL DO:

Design & Review

- Conduct on-the-ground research, including job shadowing, interviews, and focus groups, that informs the design of a program
- Create performance goals, a scope and sequence, and an assessment framework that serves as the program architecture
- Design and write, or manage external contractors in the writing of, in-person and online sessions, assessments and materials across different types of programs

Manage/Coach/Develop

- Secure, onboard, and coach and develop design teams (e.g. contract designers) to further develop their practice
- Establish design goals and develop a project plan for creating or revising a curriculum based on those goals
- Monitor contract designers and report progress toward design goals and problem solve as needed
- Review and give feedback on design team session plans in order to ensure alignment with Generation's design standards and methodology
- Support country teams in gathering and analysing data on the effectiveness of programs; use that data to inform program revisions

Relationship Building

- Build collaborative relationships with multiple stakeholders by understanding their needs, representing the curriculum team's needs, and responding to requests and questions
- Facilitate effective communication across multiple stakeholders as it relates to project management

About Generation

At [Generation](#), we believe in the power of employment to change lives. We are a global employment nonprofit network that supports people to achieve economic mobility so they can

change their lives. We train and place adults into careers that would otherwise be inaccessible and seek to improve how education to employment systems function. Generation launched in 2015 and consists of a global hub and a network of in country affiliates that spans 17 countries. To date, Generation has more than 100,000 graduates and those graduates have earned \$1 billion in wages since 2015. Generation works with more than 14,000 employers, implementation partners, and funders.

[Generation Thailand](#), officially launched in 2021 under the support of Thailand's Ministry of Higher Education, Science, Research and Innovation and Microsoft, aimed to train and place 350 individuals in technology and healthcare roles over 24 months. To date, we have exceeded our initial targets, with 361 alumni completing the program and achieving an 85% average employment rate. Our success is reflected in strong partnerships with 29 business organizations and the engagement of 57 expert instructors, demonstrating the effectiveness of our approach in both the Technology (Junior Software Developer) and Healthcare Services (Senior Care Professional) sectors. Building on these achievements, we are now launching the GenNX NEXT Program, which aims to develop specialized skills for Thailand's rapidly growing Electric Vehicle (EV) industry, aligning with government and MHESI policies for sustainable economic development.

*Generation Thailand considers all applicants on the basis of merit without regard to race, religion, sex, gender identity, sexual orientation, ethnicity, national origin, age, marital status, or disability.